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Working with communities to improve the quality of life for all in Argyll and Bute

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communityplanningpartnership

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3 February 2017

NOTICE OF MEETING

A meeting of the **BUTE AND COWAL COMMUNITY PLANNING GROUP** will be held in **EAGLESHAM HOUSE, ROTHESAY** on **TUESDAY, 14 FEBRUARY 2017** at **10:00 AM**, which you are requested to attend.

BUSINESS

1. WELCOME AND APOLOGIES

2. DECLARATIONS OF INTEREST

3. MINUTES

- (a) Bute and Cowal Community Planning Group 8 November 2016 (Pages 1 - 6)

4. STANDING ITEM: MANAGEMENT COMMITTEE UPDATE

- (a) Report by Community Planning Manager (Pages 7 - 10)
- (b) Amendment to Area CPG Terms of Reference - Report by Community Governance Manager (Pages 11 - 12)

5. PARTNERS UPDATE

Opportunity for verbal updates by Community Planning Partners

6. COMMUNITY PLANNING OUTCOME PROFILE TOOL - COMMUNITY PROFILES (Pages 13 - 18)

Facilitated discussion on outcomes and inequalities of outcomes experienced by communities in the CPG Area within the context of Community Planning and the Community Empowerment (Scotland) Act

7. DATE OF NEXT MEETING

Discussion facilitated by the Area Governance Manager on items for inclusion on the Agenda for the next meeting.

Outcomes to be discussed:-

Outcome 1 – The Economy is diverse and thriving

Outcome 5 – People live active, healthier and independent lives

BUTE AND COWAL COMMUNITY PLANNING GROUP

William Lynch (Chair)

Alistair McLaren (Vice-Chair)

Lorna Elliot, Community Governance Manager (Clerk)

Contact: Danielle Finlay, Senior Area Committee Assistant – 01631 567945

**MINUTES of MEETING of BUTE AND COWAL COMMUNITY PLANNING GROUP held in the
DUNOON GRAMMAR SCHOOL
on TUESDAY, 8 NOVEMBER 2016**

Present: Willie Lynch (Chair)
Alistair McLaren, Third Sector Interface
Councillor Bruce Marshall
Councillor Alex McNaughton
Lorna Elliott, Community Governance Manager
Sharon MacDonald, Community Development Officer
Superintendent Gail McClymont, Police Scotland
Dave McCaughey, Scottish Fire and Rescue
Inspector Ewan Wilson, Police Scotland
Mark Lines, Locality Manager, Children and Families
Janet McKellar, HELP Project
Jenny Hunter, Dunoon Burgh Hall
David Mitchell, Head Teacher Dunoon Grammar School
Nicola Hall, Argyll & Bute Rape Crisis
Caroline Gorman, Argyll & Bute Rape Crisis/ TESSA Project
Michaela Cask, Gateway Project, Dunoon Baptist Church
Irene Connel, Ardentinny Community Council
Marion Norris, Ardentinny Community Council

The Chair advised members that the group's secretary, Andrea Moir, was moving to another position within Argyll & Bute Council and that this would be her last meeting as secretary to the group. He expressed his thanks for all the support he and the group members had received over the years and wished her well in her new position. The Chair intimated that item 7. (a) Police Scotland – CONTEST Project should be titled UK Government Contest Strategy.

The Chair ruled and the Group agreed to take item 8 (Outcome 3: Education, Skills and Training Maximises Opportunities for All) in its entirety out of sequence to facilitate officer attendance. This item was therefore taken after item 5 (Community Broadband Update) on the agenda.

1. WELCOME AND APOLOGIES

Apologies for absence were intimated by:
David MacKenzie, Loch Lomond and the Trossachs National Park
Jayne Lawrence-Winch, Local Area Manager

2. DECLARATIONS OF INTEREST

No declarations of interest were intimated.

3. MINUTES

(a) Bute and Cowal Community Planning Group 9 August 2016

The minute of the Bute and Cowal Community Planning Group meeting of

9 August 2016 was approved as a correct record.

4. STANDING ITEM: MANAGEMENT COMMITTEE UPDATE

(a) Update and highlights from the Management Committee meeting held on the 30th September 2016

Superintendent McClymont took the Group through a briefing note on the highlights from the Management Committee meeting held on the 30th September 2016 and responses by the Management Committee on issues raised by the Area Community Planning Groups

It was noted that an invite had been extended to the Chairs of the Area Community Planning Group to attend Community Planning Management Committee meetings on a regular basis.

Decision

The Group noted the contents of the Briefing note.

(Ref: Briefing update by Community Planning Manager dated 8 November 2016, submitted)

(b) Locality Plan Development Update

The Community Governance Manager took the Group through a briefing which provided an update on the current development work being undertaken on the Local Partnership Plans and how this will shape the Area Community Planning Groups moving forward.

Decision

The Group:

1. Noted the contents of the Briefing note and;
2. Agreed the February 2017 Bute and Cowal Community Planning Group meeting will focus solely on Locality Planning.

(Ref: Briefing update by Community Planning Manager dated 8 November 2016, submitted)

5. COMMUNITY BROADBAND UPDATE

The Community Governance Manager took the Group through a briefing report that highlighted the outcomes of the Superfast Broadband Rollout workshop held on the 27th October 2016. Several members had attended the workshop and agreed that it had been very useful. It was also noted that one of the suggestions made by workshop participants regarding better communication with the wider community by providing written information locally as well as on line had already been actioned via advertising in the local press.

Decision

The Group noted the contents of the briefing note.

(Ref: Briefing note by Community Governance Manager dated 8 November 2016, submitted)

6. OUTCOME 3: EDUCATION, SKILLS AND TRAINING MAXIMISES OPPORTUNITIES FOR ALL

(a) Dunoon Burgh Hall - Youth Arts

Jenny Hunter took the Group through a presentation and briefing note on the youth art projects, exhibitions and events currently being undertaken by the Dunoon Burgh Hall Trust and also provided an update on the progress of the programme of building works that the Burgh Hall is currently undergoing.

Several members of the group had taken part in activities initiated by the Dunoon Burgh Hall and provided additional information on this.. Councillor Marshall intimated praise for the work being undertaken by Jenny Hunter

Decision

The Group noted the contents of the Briefing note.

(Ref: Briefing note by Dunoon Burgh Hall representative dated 8 November 2016, submitted)

(b) CLD Partnership Plan

The Group considered a progress update report on the work carried out by the Argyll and Bute Strategic CLD Partnership with the publication of a web based Community Learning and Development Plan.

Decision

The Group noted the contents of the report and agreed to include consideration of learning and development opportunities when discussing Locality Planning at the February meeting.

(Ref: Report by Adult Learning Manager dated 8 November 2016, submitted)

(c) Dunoon Grammar School

The Head Teacher for Dunoon Grammar School took the Group through a presentation and briefing note which highlighted the key aims and achievements of Dunoon Grammar School to date and future plans.

Members of the Group intimated praise for Dunoon Grammar School as a whole and also in recognition of the work achieved by David Mitchell as Head Teacher.

Decision

The Group noted the contents of the briefing note.

(Ref: Briefing note by Head Teacher dated 8 November 2016, submitted)

7. COMMUNITY SAFETY

(a) **Strategic Community Safety Coordinating and Tasking Partnership Update**

The Community Governance Manager took the Group through a briefing note on the Strategic Community Safety Tasking and Co-ordinating Partnership which highlighted the purpose, composition and key aims of the partnership.

Decision

The Group noted the contents of the briefing note.

(Ref: Briefing note by Community Governance Manager dated 8 November 2016, submitted)

(b) **Police Scotland - Your View Counts Survey**

Superintendent McClymont took the Group through a briefing note on the Police Scotland's Your View Counts Survey which is an online public consultation survey which Police Scotland are currently using to ascertain what the public deem as policing priorities. Results of the survey are collated on a monthly basis with the five identified priorities staying as a constant but the level of priority changing according to the survey results.

Decision

The Group noted the contents of the briefing note.

(Ref: Briefing note by Police Scotland dated 8 November 2016, submitted)

8. OUTCOME 4: CHILDREN AND YOUNG PEOPLE HAVE THE BEST POSSIBLE START

(a) **UK Government CONTEST Strategy**

Superintendent McClymont took the Group through a briefing note on the UK Governments contest Strategy and how this has been implemented in Scotland to safeguard vulnerable people and communities from the threat of radicalisation using the 4 P structure (protect, prepare, pursue, prevent).

Decision

The Group noted the Contents of the report.

(Ref: Briefing note by Police Scotland dated 8 November 2016, submitted)

(b) **Cowal Family Pathway**

The Children and Families Locality Manager provided the Group with a briefing note on the Cowal Family Pathway which is an Early Years

Collaborative project based on the Getting it Right for Every Child (GIRFIC) model and is due to be implemented in December 2016. The Cowal Family Pathway is designed to assess a child's needs from pre-birth to age five by focusing on joint working between the agencies involved.

Decision

The Group noted the contents of the briefing note.

(Ref: Briefing note by Locality Manager dated 8 November 2016, submitted)

(c) **HELP Project Activity update**

The Manager for HELP (Argyll and Bute) Limited took the Group through a presentation and briefing note which provided an overview of work carried out by the project in Bute and Cowal and also highlighted their main goals and achievements to date, with particular emphasis on the work currently being undertaken by the Community Task Force.

Decision

The Group:

1. Noted the contents of the report and;
2. Agreed to promote the HELP Project's request for Community Ambassadors who will have an input into the project.

(Ref: Presentation by H.E.L.P Manager dated 8 November 2016, submitted)

9. PARTNERS UPDATE

Loch Lomond and the Trossachs National Park

The Loch Lomond and the Trossachs National Park representative provided the Group with the following email update:

Two decisions from National Park Board Meeting on October 24th:

Live Park – the new Local Development Plan for the National Park – has been approved by reporters representing the Scottish Ministers. Some minor modifications have been implemented. The modified version is now out for final consultation, before being adopted.

The implementation plan for Your Park – the plan for new bye-laws and for the introduction of camping management zones in a few selected areas of the Park which experience significant visitor pressure – was approved and will come into force in March 2017. None of the areas subject to these new bye-laws or management zone are in this part of Cowal.

Police Scotland

Inspector Ewan Wilson from Police Scotland informed the Group that Pubwatch is still operational in the Cowal area with nine licensed premises currently signed up to it. It was reported that this initiative is working very well.

Scottish Fire and Rescue

A Scottish Fire and Rescue representative informed the Group that they are currently piloting a Slips, Trips and Falls initiative in partnership with NHS Scotland in the Oban Area. If this proves successful then it will be rolled out across Argyll and Bute. The Group were reminded that if they have any concerns regarding anyone at risk to contact Scottish Fire and Rescue who will arrange a home visit.

**10. DATE OF NEXT MEETING - TUESDAY 14 FEBRUARY 2016, 10AM,
EAGLESHAM HOUSE, ROTHESAY**

It was noted that the February Bute and Cowal Area Community Planning Group will focus on Locality Planning and the Community Governance Manager will circulate further information once it is available.

Argyll and Bute Community Planning Partnership

**Bute and Cowal
Area Community Planning Group**

14th February 2017



Briefing Note: Community Planning Partnership Management Committee update

This briefing relates to the meeting of the Community Planning Partnership (CPP) Management Committee on 20th December, and its consideration of issues raised by Area Community Planning Groups. The briefing is for noting.

Summary

The CPP Management Committee met on the 20th December in Kilmory, Lochgilphead.

Discussion points from the meeting included agenda items on:

- Issues raised at previous Area Community Planning Groups
- A focused discussion on points highlighted by the Oban, Lorn and the Isles Area Community Planning Group
- Updates to progress on the delivery of actions contained within the delivery plans for Outcomes 3: Education, skills and training maximises opportunities for all and Outcome 4: Children and young people have the best possible start
- A presentation on the Local Development Plan 2 and upcoming consultation on this

Further information is available in the *meetings, minutes and agendas* section of:

<https://www.argyll-bute.gov.uk/council-and-government/community-planning-partnership>

Key Points for Consideration

Issues raised in Area Community Planning Groups at their last meetings were considered and actioned by the Management Committee.

Issue 1 - Advise whether a current Chair can stand for re-election at the end of their two year tenure in the position of Chair

The Management Committee had no issue with a Chair standing for re-election after the end of their initial two year tenure requested the Terms of Reference be revised to consider 2-3 terms (of two years) maximum.

Issue 2 - Provide further advice and guidance on what is required under the Community Empowerment (Scotland) Act with regards to locality planning before the February round of meetings

The Management Committee agreed that it is preferable not to have too many plans. Embedding, and referencing existing plans into a locality plan should be a consideration. It was agreed that the February Area Community Planning Groups would be the start of the journey and that the locality plans would have a targeted focus on communities within the four areas.

Issue 3 - Consider the impact of the increase in the number of camper vans/mobile homes visiting the area and issues relating to the level of facilities provided for the vehicles on both island and remote mainland communities

It was agreed that better information, marketing and promotion was needed for camper vans/mobile homes visiting the area to tackle the negative issues experienced by communities. Work on this requires working with Calmac. It was agreed that this was an action for the Council's Roads and Amenity Services Department to consider further. Jennifer Nicol commented that HIE are supporting some communities with this and could link in to an action on this.

Issue 4 - Consider how best to ensure that funders are aware of the particular challenges faced by third sector organisations and community groups running services, projects and initiatives within the Argyll and Bute CPP area.

The CPP Management Committee agreed on the need for funding organisations to take better consideration of rurality in their assessment process, and the need to fund things that work, with less emphasis on new.

The Chief Executive from Argyll and Bute Third Sector Interface (TSI) advised that the TSI were already talking to the Big Lottery regarding Health and Social Care Partnership Locality Plans and are encouraging groups to tie the outcomes of projects to local outcomes sighted in plans to have a much better opportunity to demonstrate value and gain funding.

It was agreed that Lorna Elliott, Community Governance Manager at the Council, would put those requiring assistance in touch with the TSI.

It was recognised that the development of 'locality plans' for Community Planning will be helpful for discussions with funders such as The Big Lottery. It was agreed to keep this on the agenda in order to broker a solution in future.

Key Points for Discussion

The Management Committee welcomes the opportunity to discuss further any of the issues raised at Area Community Planning Groups. Communicating community planning is a priority for the Partnership and we welcome the distribution of the attached highlights to increase awareness of what happens at a Management Committee meeting.

For further information please contact: Rona Gold, Community Planning Manager, rona.gold@argyll-bute.co.uk



These highlights from the Argyll and Bute Community Planning Partnership (CPP) Management Committee meeting held on the 20th December 2016 are for information purposes for Area Community Planning Groups and partner organisations to distribute freely.

- The Chair welcomed Area Community Planning Group chairs, attending the meeting for the first time, as official members of the Management Committee.
- Management Committee heard proposals for the engagement of people in the Local Development Plan 2 – Main Issue process. Engagement will make use of a new Place Standard Tool, developed by NHS Scotland and Scottish Government.
- Meetings are taking place to develop a Community Justice Transition Plan for Argyll and Bute. The aim of this is to provide a community partnership approach to reducing reoffending.
- Funding has been gained to run a project aimed at supporting young people, in particular young men, with support to prevent mental health crisis.
- The 2016-2020 Community Safety Strategy was launched at the CPP Management Committee.

Full details of the meeting of the CPP management committee can be found on Argyll and Bute Council Website.

If you have any queries on these highlights please contact: cppadmin@argyll-bute.gov.uk

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Argyll and Bute Community Planning Partnership
Bute and Cowal Area Community Planning Group

14th February 2017

Briefing Note: Area CPG Terms of Reference Amendment – clarification relating to length of time Office Bearers can hold office

This briefing relates to a proposed amendment to the Area Community Planning Groups Terms of Reference

Summary

During the November 16 round of Area CPG meetings, the OLI CPG members asked for clarification as to whether a current office bearer would be able to stand for re-election at the end of their two year tenure should they wish to do so.

As this point was not explicitly covered in the current Terms of Reference, there was a short discussion on the matter at the 20th December 2016 CPP Management Committee meeting and it was recommended that the Area CPG Terms of reference should be amended to read as follows:

Chair

- *The Chair and Vice Chair of the [insert name] Area Community Planning Group will be elected by the members of the group and will be appointed for a period of two years.*
- *The outgoing Chair and Vice Chair can stand for re-election at the end of the two year period.*
- *However, no one person can serve in the role of Chair or Vice Chair for more than two consecutive two year periods.*

Recommendations

Partners are requested to approve the proposed amendment to the Area CPG Terms of Reference and to note that all current office bearers would be able to stand for election to a second term in office should they wish to do so

Key Points for Consideration

Several office bearers are coming to the end of their two year period in office and a summary of dates elections are due to take place is shown in the table below

Round of Meetings When Office Bearers Election is Due				
Position	OLI CPG	MAKI CPG	H&L CPG	B&C CPG
Chair	May 17	November 17	May 17	May 17
Vice Chair	May 18	November 17	November 18	May 17

For further information please contact: Lorna Elliott, Community Governance Manager 01631 567995

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Argyll and Bute Community Planning Partnership

Bute and Cowal Area Community Planning Group

14th February 2017



Briefing Note: Background Information to support Agenda item 6. Community Planning Outcome Profile Tool - Community Profiles

Purpose: to have a focused discussion regarding the outcomes and inequalities of outcomes experienced by communities in the CPG Area within the context of Community Planning, the Single Outcome Agreement's overarching objectives and the Community Empowerment (Scotland) Act Locality Planning legislation to ascertain whether there are potential areas of need that should be drawn to the attention of the CPP Management Committee.

Output: a briefing note summarising the findings to be forwarded to the next Management Committee Meeting

Format: facilitated discussion using information provided by the Community Planning Outcome Profile Tool (CPOP) and local knowledge.

The following key questions will be the main focus of discussion:

- Does the information provided by the CPOP reflect local knowledge regarding where/what communities in the area the CPP should be focussing on?
- Do existing plans/ initiative address the needs identified by the CPOP?
- Are there issues/potentially unmet needs that may require further investigation and should be to be drawn to the Management Committees attention?
- Have any learning needs been identified during the discussion that should be fed back to the Community Learning & Development team Strategy Group?

Supporting Materials

- Background information of the Community Planning Outcome Profile Tool has been attached in appendix 1
- A map showing the Community Planning Outcome Profile Tool Intermediate Geographies has been attached in appendix 2
- A list of community action plans currently being delivered in the area has been attached in appendix 3 for information.
- A list of strategic plans being delivered in the area has been attached in appendix 4 for information

For further information please contact: Lorna Elliott, Community Governance Manager 01631 567995

Appendix 1 – Community Planning Outcome Profile

What is the profile?

- An overarching, high-level tool for you to assess if the lives of your communities are improving over time.
- A consistent basis for you to profile your local area in relation to core measures of outcomes and measures of inequalities of outcomes.
- A small set of core measures included reflects key life outcomes across early years, older people, safer/stronger communities, health and wellbeing and employment/economy.

What does the profile tell you?

- The overall pattern of outcomes in your area and whether the life of your community is improving over time
- Any changes in inequality of outcomes across your CPP.
- Those communities who are faring well below the norm for your area, and below that compared to similar communities elsewhere in Scotland.
- How specific types of community do in your area and elsewhere in Scotland – identifying opportunities for learning.

How will the profile be used?

- As a decision support tool which stimulates discussion amongst CP boards, individual partners and with local communities.
- As an important element of the strategic intelligence available, sitting alongside professional judgement and local knowledge.
- To inform the development of Local Outcome Improvement Plans

How is this approach different?

- Bringing together core outcome measures and measures of inequality in outcomes for all 32 partnerships within one profile.
- Considering outcomes ‘in the round’ as well as individually - encouraging a focus on the most vulnerable communities where negative outcomes are clustered.
- Enabling partnerships to compare outcomes for their local communities against those for similar communities elsewhere in Scotland. This uses a ‘typology’ which groups all 1235 communities (based on Intermediate Geography Zones) into types based on known characteristics that affect outcomes, such as income, rurality and demography

Further information along with a downloadable version of the tool can be found at the following link <http://www.improvementservice.org.uk/community-planning-outcomes-profile.html>

Appendix 3 – Community Action Plans and Charettes in Argyll & Bute Community Planning Partnership Area February 2017 – NB this is not an exhaustive list of initiatives or community activity

KEY

Delivered CAPs
CAPs in development
Charette
Planning focussed CAP

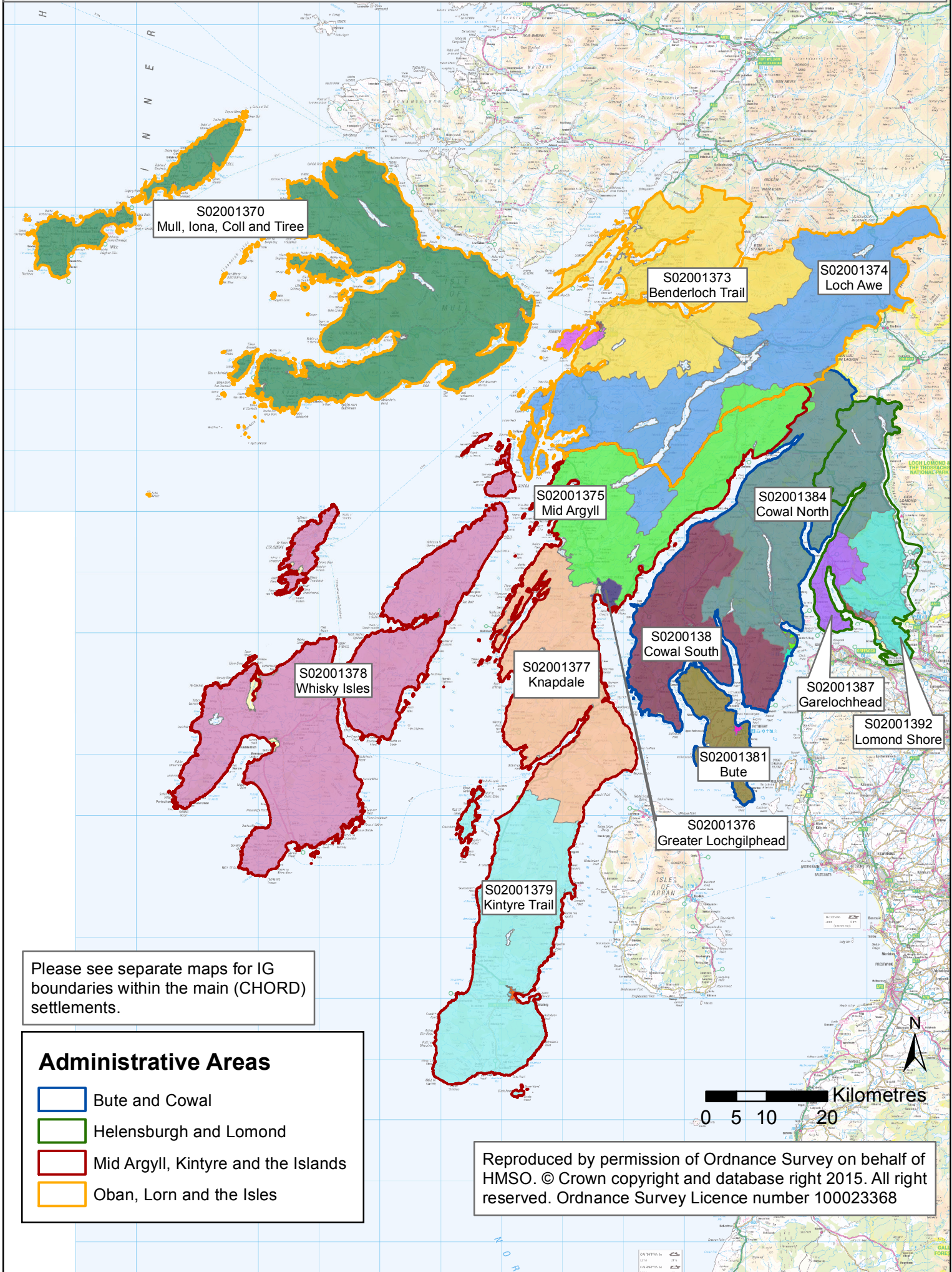
GREEN
ORANGE
BLUE
YELLOW

Community	Plan
Ardentinny	Community Futures Action Plan (2008)
Bute	Remaking Rothesay: Design Charrette
Cairndow	Community Futures Action Plan
Colintraive & Glendaruel	Colintraive and Glendaruel Development Trust Action Plan
Dunoon	Charette in development
Kilfinan	Kilfinan Community Forest Action Plan
Kilmun & Benmore	Benmore & Kilmun Community Action Plan
Lochgoil	Community Futures Action Plan
Sandbank	Sandbank Community Action Plan (2014)
Strachur	Strachur Community Action Plan 2014
Avich & Kilchrenan	Dalavich Improvement Group Community Action Plan
Coll	Isle of Coll Growth Plan
Iona	Ross of Mull & Iona Development Plan
Lismore	Community Plan in development
Luing	Community plan in development
Mull	North & Central Mull Community Plan and Ross of Mull & Iona Development Plan
Kerrera	Isle of Kerrera Residents Association Community Development Plan
Easdale	Easdale Island Community Development Group Plan.
Tiree	Tiree Carette: Our Island, Our Future
Arrochar & Tarbet	Community Futures Action Plan
Cove & Kilcreggan	West Rosneath Community Action Plan through Development Trust
Luss & Arden	Community Futures Action Plan
Southend	South Kintyre Development Trust produced CAP
Campbeltown	South Kintyre Development Trust produced CAP
West Kintyre	South Kintyre Development Trust produced CAP
East Kintyre	South Kintyre Development Trust produced CAP
Tarbert & Skipness	Community Action Plan & Revised CAP
Ardrishaig	Community Action Plan
Lochgilphead	Charette in progress
West Lochfyne	Community Action Plan development in 2016
Craignish	Planning Focussed Action Plan
Islay	Islay & Jura CVS development plan substitute community development
Jura	Development plan that is due for review
Colonsay	Colonsay Community Development Co Plan

Appendix 4 – Strategic Plans in Argyll & Bute Community Planning Partnership Area February 2017 – NB this is not an exhaustive list of overarching strategic Activity

- Argyll & Bute Community Planning Partnership Single Outcome Agreement
- Argyll & Bute Local Plan (land use)
- Argyll & Bute Economic Development Action Plan
- Health and Social Care Partnership Locality Plans for
 - Oban & Lorn and the Isles
 - Mull & Iona
 - Islay & Jura
 - Mid Argyll
 - Kintyre
 - Cowal
 - Bute
 - Helensburgh & Lomond

2011 Intermediate Geographies and Administrative Areas



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